

ASSIGNMENT SCHEDULE FOR STUDENTS
NATIONAL CERTIFICATE: N4 FARMING MANAGEMENT

SUBJECT	ASSESSMENT TASK	MARK ALLOCATION	CONTENT COVERAGE	STUDY PROGRAMME
1 Management: Farming N4	Assignment 1	140	Modules 1-2 1. Farming in perspective 2. The scope of farming management	Week 1: Study module 1 Week 2: Study module 1 Week 3: Study module 2 Week 4: Study module 2 Week 5: Complete & submit assignment 1*
	Assignment 2	140	Modules 2-3 2. The scope of farming management 3. Management functions of the farming enterprise	Week 7: Study module 3 Week 8: Study module 3 Week 9: Complete & submit assignment 2*
	Assignment 3	140	Modules 4-5 4. Macro-agricultural marketing 5. Micro-agricultural marketing	Week 10: Study module 4 Week 11: Study module 5 Week 12: Complete & submit assignment 3*

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2 Data Management: Farming N4	Assignment 1	100	Modules 1-3 1. Fundamentals of Information Technology 2. The Operating system 3. Word Processing	Week 13: study module 1 Week 14: study module 2 Week 15: study module 2 Week 16: study module 3 Week 17: study module 3 Week 18: study module 3 Week 19: Complete & submit assignment 1*
	Assignment 2	100	Modules 1, 2 and 4 1. Fundamentals of Information Technology 2. The Operating system 4. Spreadsheets	Week 20: Study module 4 Week 21: Study module 4 Week 22: Study module 4 Week 23: Complete & submit assignment 2*
	Assignment 3	100	Modules 1-4 1. Fundamentals of Information Technology 2. The Operating system 3. Word Processing 4. Spreadsheets	Week 24: Complete & submit assignment 3*

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3 Maintenance Management: Farming N4	Assignment 1	200	Modules 1-2 1. Layout and housekeeping 2. Vehicles and implements	Week 25: Study module 1 Week 26: Study module 2 Week 27: Study module 2 Week 28: Complete & submit assignment 1*
	Assignment 2	140	Modules 3-4 3. Safety and pollution prevention 4. Basic welding techniques	Week 29: Study module 3 Week 30: Study module 4 Week 31: Complete & submit assignment 2*
	Assignment 3	100	Modules 5-6 5. Electricity on the farm 6. Building techniques on the farm	Week 32: Study module 5 Week 33: Study module 6 Week 34: Study module 6 Week 35: Study module 6 Week 36: Complete & submit assignment 3*

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4 Financial Management: Farming N4	Assignment 1	100	Modules 1-4 1. Financial Management in perspective 2. The farm management information system: importance, requirements and auxiliary statements 3. The farm management information system: Double entry principle 4. The farm management information system: Annual financial statements	Week 37: Study module 1 Week 38: Study module 1 Week 39: Study module 2 Week 40: Study module 2 Week 41: Study module 3 Week 42: Study module 3 Week 43: Study module 3 Week 44: Study module 4 Week 45: Complete & submit assignment 1*
	Assignment 2	100	Modules 2-4 2. The farm management information system: importance, requirements and auxiliary statements 3. The farm management information system: Double entry principle 4. The farm management information system: Annual financial statements	Week 46: Complete & submit assignment 2*
	Assignment 3	100	Modules 4 4. The farm management information system: Annual financial statements	Week 47: Complete & submit assignment 3* Week 48: Revision

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