

Dear Student,

Congratulations on your decision to study towards a qualification in N4 to N6 Engineering at Oxbridge Academy.

With your first package, you would have received the following:

- Welcome pack
- Distance learning survival guide
- 1 x textbook
- 3 x assessments

Please note that your course consists of four subjects. You will receive the rest of your books as you pay your monthly instalments. However, there has been an unforeseen delay in the setting of the assignments for the other three subjects. These assignments will only be available in 2023. Should you qualify for the assignment we will send it to you as soon as it is available.

Should you have any queries please do not hesitate to contact our support department at support@oxbridgeacademy.edu.za

Kind regards,

Oxbridge Academy



Dear Student,

Congratulations on your decision to study towards a national qualification in engineering studies at Oxbridge Academy. We trust that you will enjoy your studies and that you will make the most of your time with us.

Before you start your course, we would like to remind you of some key elements pertaining to the engineering courses and examinations.

What do the N4-N6 Engineering courses entail?

These courses will give you the fundamental knowledge and skills you need to pursue a career in either electrical or mechanical engineering (depending on which course you choose to study).

The N4-N6 qualifications are accredited by QCTO and registered by the DHET and are designed to improve your skills and enhance your career prospects in your chosen industry.

How can you benefit by studying towards an engineering course at Oxbridge Academy?

- You can access our online student portal, through which you can submit your assignments and view your results.
- You can gain industry-relevant knowledge and skills by studying your engineering course on a part-time basis from home.
- You can complete your course without having to attend any classes.
- You can contact a tutor by sending an email to assessor@oxbridgeacademy.edu.za.
- You will receive a Certificate of Achievement (issued by the DHET) after successful completion of each N-level.
- Once you have completed the N2 level, you can apply to write the Trade Test if you have the relevant practical experience.

How do you register for the national examinations?

Oxbridge Academy undertakes to assist you in the registration process for the national examinations. In this regard, please find addendum A and addendum B attached. Please complete these documents, and forward the completed documents to us via:

- E-mail: exams@oxbridgeacademy.edu.za

To qualify for the national examinations, you need to:

- Have successfully completed the assignments for the subjects you want to write.
- Have forwarded the relevant documents (including addendum A and addendum B) to the examinations department at Oxbridge Academy.
- To qualify to write the exam you need to continue keeping your student account up to date.



Please note: Students registered to write exams have one attempt to pass the exam at no extra cost. Should you not attend the exam, or be in the unfortunate position where you fail, the exam rewrite fee per subject will be as follows:

- Failed exam: R500
- Absent for exam without valid reason: R750
- Absent for exam with medical reason and proof of medical condition: R500

Oxbridge Academy will also:

- Register you with the Department of Higher Education and Training (DHET) for your exams after we have received the following certified copies from you:
 - Your identity document (ID)
 - Your highest school qualification
- Forward your year marks to the DHET.
- Inform you of your proof of admission from the DHET after completion of the exam registration process.
- Make the necessary arrangements at the exam venue to accommodate you for the examination.

We look forward to sharing this journey with you and trust that you will have a great study experience. If you have any questions, please feel free to contact your Student Advisor on 021 1100 200.

Important dates for Engineering Studies: N4 – N6

SUBMISSION AND REGISTRATION DATES: November 2023 EXAM

Assignment Submission date	30 June 2023
Exam Registration closing date	31 August 2023

Good luck with your studies!

Kind regards,
Oxbridge Academy



Examination form: Engineering studies

Student no:				Date:			
Name:				Surname:			
ID no:				Contact no:			
E-mail:							
Address:							
Disability:	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	If yes, explain:		

Please complete the entire form and return it via e-mail to exams@oxbridgeacademy.edu.za.
Also take note of the Examination Rules in **Addendum C**.

Addendum A: Examination venue

Please select your preferred examination* venue: *Please note that venues are subject to change at short notice.

NORTH WEST		NORTHERN CAPE	
Taletso: Mafikeng		Urban: Rhodes Technical FET College – Kimberley province 2	
Taletso: Lichtenburg		Rural: Upington	
Vuselela TVET College: Taung		Rural: Kathu	
Springfield College: Rustenburg		Rural: Namaqwa	
Springfield College – Klerksdorp			
KWAZULU NATAL		LIMPOPO	
Thekwini City College: Durban Campus 2		Rostec College: Polokwane	
Mthasana FET: Vryheid		Thekwini City College: Mokopane	
Thekwini City College: Jozini			
Thekwini City College: Pietermatizburg			
Innovation Private College: Newcastle			
FREE STATE		GAUTENG	
Icalc Training Academy: Welkom		Tshwane South FET: Centurion	
Whitestone College Bloemfontein		Springfield College: Kempton Park	
		Whitestone College Johannesburg	
MPUMALANGA		EASTERN CAPE	
Ehlanzeni FET: Nelspruit		Buffalo City: East London	
Ehlanzeni FET: Mlumati		Thekwini City College: Mthatha	
WESTERN CAPE (Private college)			
Oxbridge Academy: Stellenbosch			

Addendum B: Subjects

Please select the month in which you want to write examinations (only select one):

April

August

November

Please select the number of subjects for which you want to register:

1	2	3	4
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Please select the subject(s) for which you want to register by making a \checkmark .

You may only select four subjects, and you must have passed all the assignments for the subject before registering for the examination.

N4		\checkmark
08190194	Mechano Technics N4	
15070434	Mechanical Draughting N4	
08090204	Engineering Science N4	
16030164	Mathematics N4	
08080074	Electrotechnics N4	
08080164	Industrial Electronics N4	
08080284	Logic Systems N4	
08060004	Building and Structural Construction N4	
04090034	Building Administration N4	
08060034	Building and Structural Surveying N4	
02050004	Quantity Surveying N4	

N5		\checkmark
08080085	Electrotechnics N5	
08080175	Industrial Electronics N5	
08080295	Logic Systems N5	
16030175	Mathematics N5	
08090075	Mechanical Drawing and Design N5	
08190225	Mechanotechnics N5	
08060065	Strength of Materials and Structures N5	
08060015	Building and Structural Construction N5	
04090045	Building Administration N5	
08060045	Building and Structural Surveying N5	
02050015	Quantity Surveying N5	

N6		✓
8080096	Electrotechnics N6	
8080186	Industrial Electronics N6	
8080306	Logic Systems N6	
16030186	Mathematics N6	
8190236	Mechanotechnics N6	
8060076	Strength of Materials and Structures N6	
4090056	Building Administration N6	
8060056	Building and Structural Surveying N6	
2050026	Quantity Surveying N6	
8090086	Mechanical Drawing and Design N6	

I hereby confirm that all the details on this form are correct.

Signed:

Date:

Addendum C: Examination Rules

Instructions to Candidates

1. Candidates will not be admitted into the examination room without a valid identity document.
2. Candidates must be in the examination room at least 30 minutes before commencement of the examination session.
3. No candidate will be admitted to the examination room if he/she is more than one hour late and no candidate will be permitted to leave the room before the expiry of the examination session.
4. Candidates will not be allowed to write examination paper 2 if they arrive late for the session.
5. Candidates may not be in possession of any of the following whilst in the examination room: notes, textbooks, documents or any pieces of paper excluding unused paper supplied by the invigilator.
6. No candidate may assist another candidate, or be assisted by a fellow candidate or any other person. Candidates requiring anything during the examination session should raise their hands to attract the attention of the invigilator. (No enquiry about the examination questions will be answered by the invigilator.)
7. Candidates may only write in blue or black ink. No other colour is acceptable.
8. Candidates wishing to cancel an answer to any question must draw diagonal lines boldly across the answer. It is not sufficient to write the word 'omit' or 'cancel' at the end of an answer. No page(s) may be torn out of the script(s).
9. Before leaving the examination room, candidates must hand all answer books, whether used or unused, to the invigilator.
10. Candidates involving themselves in any irregular acts or actions, place all their results of the entire examination in serious jeopardy such as possible cancellation. Such candidates also expose themselves to expulsion from the examination room as well as possible expulsion for a period of time to be determined by the Chief Directorate: Educational Measurement, Assessment and Public Examinations (CD: NEA) from participation in any future examinations.
Said irregular acts or actions include the following (amongst others):
 - 10.1. Unruly, threatening, aggressive or intimidating behaviour
 - 10.2. Misbehaviour which disturbs fellow candidates and invigilators and which consequently disrupts the examination
 - 10.3. Interfering, for whatever reason, with fellow candidates or invigilators
 - 10.4. Involvement in any possible form of irregularity which is contrary to the rules and regulations laid down by the CD: NEA to ensure that everybody is given the opportunity of writing fair, free and honest examinations
 - 10.5. Disobedience of any instruction(s) by the invigilator.
11. No cellular telephones or similar electronic devices (ex. Programmable calculators) may be taken into the examination room.
12. No eating or drinking is allowed in the examination room.