

SUPPLY CHAIN AND LOGISTICS COURSES

WE OFFER:

Short Learning Programmes

Occupational Certificates



Oxbridge
Academy ✓

effortless excellence in education

Proudly part of the
ADvTECH Group,
the leader in private
education in Africa.

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WELCOME TO OXBRIDGE ACADEMY

WHY STUDY WITH US?

At Oxbridge Academy, we give you the opportunity to further your education while you acquire knowledge and skills that are relevant in the workplace.

Do you want the right skills to:

- Pursue a rewarding career?
- Earn a promotion in your current job?
- Earn a better income?
- Secure a job that improves your quality of life?
- Start your own business?

With Oxbridge Academy's flexible home study options, you can study a course that will give you the skills you need to achieve these goals — without having to give up your full-time occupation.



WHY HOME STUDY?

Distance learning, or home study, is recognised worldwide as an effective manner in which to further your education. It is highly flexible, and is therefore the **ideal option if you have a full-time job**, live in a small town far away from a residential college or university, or have family responsibilities that prevent you from attending classes.

Some of the benefits of home study are that you:

- Study from home
- Study at your own pace
- Save money on travelling expenses
- Are able to work full-time while you study



ENTRY REQUIREMENTS

To study with Oxbridge Academy, you need to meet the following minimum entry requirements:

- You need to be at least 16 years old.
- You need to be able to read and write in English (as all the course material is in English).
- You need to be willing to study independently from home (with assistance from a tutor via email).

There are many courses that you can study even if you haven't completed Matric. For some courses, though, additional entry requirements apply. Please have a look at the course information pages in this brochure to see the full entry requirements for each course.

SUPPLY CHAIN AND LOGISTICS COURSES



WOULD YOU LIKE TO:

- Learn the skills you need to work in supply chain management?
- Prepare for a career in the transport and logistics industry?
- Learn how to apply other skills, such as project and sales management, in the field of supply chain and logistics?

With Oxbridge Academy, you can do this by studying on a full-time or part-time basis from home.

At Oxbridge Academy, you can choose from a variety of courses that have been developed to give you the knowledge and skills you need to work in the field of logistics and supply chain management.

Courses are available in these categories:

- Short learning programmes (including IIE-endorsed courses)

SHORT LEARNING PROGRAMMES



These non-accredited skills courses are designed to introduce you to the field of advertising and marketing management, and to equip you with fundamental knowledge and skills in this field, without requiring you to write any exams.

- You will be assessed through **written assignments**, which you can submit via post, email, or via the Online Student Portal.
- You will not be required to write any exams.

These short learning programmes are focused on skills development and are intended for personal improvement and improved performance in the workplace. The courses are offered, assessed, and certified by Oxbridge Academy and are not registered on the NQF.

[CLICK HERE TO FIND OUT MORE ABOUT SHORT LEARNING PROGRAMMES](#)

OXBRIDGE ACADEMY SHORT COURSE: LOGISTICS AND SUPPLY CHAIN MANAGEMENT

This short course equips you with fundamental knowledge and skills in logistics and supply chain management. Studying this course may be a good option if you want to find out more about logistics and supply chain management before you decide to pursue a career in this direction, or you own or manage a business, and you want to improve your ability to oversee the logistics and supply chain side of it.

COURSE CODE

BUS103

DURATION

6 months

REQUIREMENTS

No matric

COURSE SUBJECTS

Logistics and Supply Chain Management 1
Logistics and Supply Chain Management 2

STATUS

Non-accredited short learning programme

ASSESSMENT AND AWARD

- 2 assignments per subject
- No examinations

Upon completion of this course, students will be awarded an **Oxbridge Academy Short Course Certificate: Logistics and Supply Chain Management** from Oxbridge Academy.

FEES

Please contact us for course fees or visit our website:

*Please note that the registration fee shown applies to South African students only. Foreign students are required to pay a non-refundable R2400 deposit instead of a registration fee.

OXBRIDGE ACADEMY SKILLS CERTIFICATE: SHIPPING AND LOGISTICS ENVIRONMENT

This course will provide you with an overview of routine and non-routine functions regarding shipping, along with an overview of an integrated supply chain approach based on stakeholder advantage. When you study this course, you will learn about various elements of shipping practices and insurance, principles of international logistics, imports and exports, and the handling of dangerous goods.

COURSE CODE

CER4015-13

DURATION

8 - 12 months

REQUIREMENTS

No matric

COURSE MODULES

The principles of mercantile practice
The procedures of importing and exporting
The finance of international trade
And 25 more learning modules

STATUS

Non-accredited short learning programme **endorsed by**
The Independent Institute of Education (IIE)

ASSESSMENT AND AWARD

- 2 assignments
- No examinations

Upon completion of this course, students will be awarded an **Oxbridge Academy Skills Certificate: Shipping and Logistics Environment** from Oxbridge Academy.

FEES

Please contact us for course fees or visit our website:

*Please note that the registration fee shown applies to South African students only. Foreign students are required to pay a non-refundable R2400 deposit instead of a registration fee.



OXBRIDGE ACADEMY SKILLS CERTIFICATE: SUPPLY CHAIN AND LOGISTICS MANAGEMENT

This **IIE-endorsed course** familiarises you with the principles of supply chain and logistics and equips you with the skills you need to perform the essential functions of supply chain and logistics management. Studying this course may be a good option if you are currently working in supply chain and logistics, and you want to improve, enhance, or update your skills, or work towards a managerial role.

COURSE CODE

CER4095-14

DURATION

8 - 12 months

REQUIREMENTS

No matric

COURSE MODULES

A Perspective for Operations Management
Operations and Supply Chain Strategy
And 14 more learning modules

STATUS

Non-accredited short learning programme **endorsed by
The Independent Institute of Education (IIE)**



ASSESSMENT AND AWARD

- 2 assignments
- No examinations

Upon completion of this course, students will be awarded an **Oxbridge Academy Skills Certificate: Supply Chain and Logistics Management** from Oxbridge Academy.

FEES

Please contact us for course fees or visit our website:

*Please note that the registration fee shown applies to South African students only. Foreign students are required to pay a non-refundable R2400 deposit instead of a registration fee.

These formal qualifications are registered on the [National Qualifications Framework](#) (NQF), and are accredited by the Quality Council for Trades and Occupations (QCTO). Occupational qualifications are associated with a trade, occupation or profession resulting from work-based learning and consisting of knowledge unit standards, practical unit standards, and work experience unit standards.



When you register for one of our Occupational Certificates, you will be expected to complete one theoretical and two practical components. The theoretical component is assessed by means of assignments, whereas the practical components require you to submit evidence that you have met the practical and workplace requirements of the course. Should you not be employed at a registered business during the time that you complete your studies, Oxbridge Academy will assist you with placements if you meet our placement criteria.

How do I qualify and register for the external integrated summative assessment?

- This qualification requires you to write one external assessment (exam) that covers all the learning material in the course.
- You have to complete and pass all three components of the course (one theoretical and two practical) before you will become eligible to register for the external assessment.
- Once you qualify to register for the external assessment, Oxbridge Academy will notify the QCTO. The QCTO will then visit Oxbridge Academy to verify whether you qualify for the external assessment.
- Please note that although you may have passed the assessments and practical components, the final decision to allow you entry to the external assessment lies with the QCTO. Oxbridge Academy undertakes to give you feedback on the reasons why and provide you with another opportunity to redo your assessments.
- If the QCTO qualifies you to write the external assessment, they will notify you directly. The QCTO will also allocate a venue where you will write the final external assessment.
- Oxbridge Academy will assist you with the registration process for the external summative assessment. Please note that it can take up to three months before you can write your final external assessment.

OCCUPATIONAL CERTIFICATE: SUPPLY CHAIN PRACTITIONER

The purpose of this qualification is to prepare a learner to operate as a Supply Chain Practitioner who can plan, organise, execute, control, and coordinate the activities and inter-relationships across the supply chain environment.

COURSE CODE

SUPPRA-01

DURATION

25 months

REQUIREMENTS

NQF level 4

COURSE SUBJECTS

See website for details on subjects covered

STATUS

NQF Level 5 – National Qualification accredited by the QCTO (SAQA ID: 99111)

ASSESSMENT AND AWARD

Students are required to complete the following:

- 5 theoretical assignments
- 5 practical assignments
- 8 workplace assignments

Upon completion of this course, students will be awarded an **Occupational Certificate: Supply Chain Practitioner** from the QCTO.

FEES

Please contact us for course fees or visit our website:

*Please note that the registration fee shown applies to South African students only. Foreign students are required to pay a non-refundable R2400 deposit instead of a registration fee.

WHAT DO LOGISTICS AND SUPPLY CHAIN MANAGEMENT JOBS ENTAIL?

The main function of a supply chain manager is to supervise the inbound and outbound **flow of goods** within a company.

They may have responsibilities such as:

- Placing **orders** for goods or services
- Managing the process of **receiving and delivering** goods or services
- Negotiating with carriers to secure the **best possible rates** for the transport of goods
- Ensuring that the best supply chain **solutions** are implemented

WHAT WILL YOU LEARN?

The field of supply chain management and logistics involves managing all the processes relating to the provision of goods and services to the end consumer. It involves activities such as establishing consumer needs, procuring goods, managing the movement and storage of goods, pricing products, and managing inventory levels.

When you study a supply chain management course at Oxbridge Academy, you will learn the fundamental principles of logistics and supply chain management. Depending on which course you study, you may also cover topics such as quality management, marine insurance, maritime law, and international trade.



Logistics:

The process of managing the movement and storage of goods (or other resources).

Maritime law:

The branch of law that applies to activities taking place on oceans, seas, and other navigable waters. Maritime law therefore covers, amongst other things, maritime insurance and the international carriage of goods by sea.

Supply chain:

All the systems, steps, and resources involved in moving goods or services from the point of origin to the end consumer.

HOW WILL YOU BENEFIT BY STUDYING SUPPLY CHAIN MANAGEMENT AND LOGISTICS?

By studying a course in this field at Oxbridge Academy, you will acquire valuable knowledge and skills that you will be able to apply in a wide range of careers in the business world.

By registering as an Oxbridge Academy student, you will also:

1. Receive all the study material you need to complete your course (as part of your course fee).
2. Be able to work through the study material at your own pace.
3. Be able to ask a qualified tutor for academic assistance via email.
4. Be able to submit your assignments, view your results, and check your account balance online via our Student Portal.
5. Be able to pay your course fees in affordable monthly instalments (without having to take out a student loan).





WHAT SKILLS DO YOU NEED?

To pursue a successful career in this field, you will need the following skills and characteristics:

- Critical and analytical thinking skills
- Strategic thinking skills
- Problem solving skills
- Communication skills
- Time management skills
- Flexibility
- Willingness to travel and/or work irregular hours

In addition to these skills and characteristics, you will need the relevant technical knowledge and practical work experience for the particular role that you wish to fulfil.

WHAT CAREERS ARE AVAILABLE IN SUPPLY CHAIN AND LOGISTICS?

Supply chain management and logistics are **essential aspects of business**, and career opportunities in this field are available in almost any type of organisation. Due to the growth of the **global economy**, the number of jobs in this field is increasing. Job opportunities are available at all levels of employment, and there is plenty of room for career growth and advancement. With the necessary skills and qualifications, it is quite possible to work your way up from a junior position to a managerial position within a relatively short period of time. Jobs in supply chain and logistics cover a wide range of duties and activities relating to the movement and supply of goods, all the way from the point of manufacture to the **point of distribution** to the end consumer. Some jobs are more administrative in nature, while others are hands-on positions that may require frequent travel.

Here are a few examples of the types of jobs that you may come across in the field of supply chain and logistics:

Customs Clerk	Logistics Co-ordinator	Stock Controller
Distribution Manager	Operations Manager	Transport Manager
Facilities Manager	Procurement Officer	Warehouse Assistant
Import/Export Clerk	Scheduling Clerk	Warehouse Manager
Logistics and Supply Chain Manager	Shipping and Logistics Co-ordinator	Wholesale/Retail Buyer

Note: *Keep in mind that the skills and qualifications required for these positions differ, and that managerial positions require relevant experience. For some positions, a short learning programme may be sufficient, while for other positions, you may need a degree.*

WHAT OUR STUDENTS HAVE TO SAY

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“The course was very fine and easy to understand. Material was delivered on time; that makes it easy to prepare yourself. Completing my studies opens doors for me as I was promoted to Logistics Operations Manager. Thanks to your staff for a job well done by making sure we understand the modules.”

- Johannes Khutlane

[CLICK HERE TO READ MORE COMMENTS](#)

HOW DO YOU REGISTER FOR A COURSE?

Choose one of the options below:

- **Download** and complete the registration form, and send us your registration form and proof of payment via post or email:
- **Post:** PO Box 12723, Die Boord, 7613
- **Email:** registrar@oxbridgeacademy.edu.za

OR

- **Call** our Student Advisors on 021 1100 200 to register via telephone

OR

[CLICK HERE TO REGISTER ONLINE](#)

WHAT IS THE REGISTRATION FEE?

The registration fee represents an initial deposit, and contributes towards the activation of your course. Payment of the registration fee secures your Welcome Pack, which includes:

- Your personalised student card
- Your registration letter and information pack
- An outline of your payment plan
- A study programme
- Distance Learning Survival Guide

Note:

Your registration will only be complete once you have paid the registration fee and have undertaken to pay the balance of the course fees in monthly instalments. (You also have the option to pay your course fees in full up front.)

WHAT MAKES US DIFFERENT?

- We are committed to *'effortless excellence in education.'*
- We provide you with a free 'Distance Learning Survival Guide' when you register for your course.
- Our courses are constantly updated, and are designed to equip you with workplace-relevant skills.
- Our study material is specifically designed to meet your needs as a distance learning student.
- Our study material is provided in a user-friendly format, is designed to meet international standards, and is included in the course fees.
- Our industry-expert tutors are highly qualified, and are available to provide you with academic support via email.
- Our fees are affordable, and can be paid in interest-free monthly instalments.

OUR VISION

To be recognised
as a leader in the
field of distance
education
and supported
learning
by clients,
regulatory bodies
and employees.





STUDY FIELDS AT OXBRIDGE ACADEMY

Advertising & Marketing Management

Assessor & Moderator

Bookkeeping & Accounting

Bridging

Business Management

Childhood Development

Computer Studies

Contact Centre Operations

Engineering Studies

Events Management

Health & Wellness

Human Resource Management

Matric

Occupational Health & Safety (OHS)

Project Management

Public Relations

Public Sector Management

Secretarial Studies

Supply Chain & Logistics

Tourism & Hospitality

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