ASSESSOR AND MODERATOR COURSES

WE OFFER:

ETDP SETA verified and certified courses
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WELCOME TO OXBRIDGE ACADEMY

WHY STUDY WITH US?

At Oxbridge Academy, we give you the opportunity to further your education while you acquire knowledge and skills that are relevant in the workplace.

Do you want the right skills to:

- Pursue a rewarding career?
- Earn a promotion in your current job?
- Earn a better income?
- Secure a job that improves your quality of life?
- Start your own business?

With Oxbridge Academy’s flexible home study options, you can study a course that will give you the skills you need to achieve these goals — without having to give up your full-time occupation.

WHY HOME STUDY?

Distance learning, or home study, is recognised worldwide as an effective manner in which to further your education. It is highly flexible, and is therefore the ideal option if you have a full-time job, live in a small town far away from a residential college or university, or have family responsibilities that prevent you from attending classes.

Some of the benefits of home study are that you:

- Study from home
- Study at your own pace
- Save money on travelling expenses
- Are able to work full-time while you study
ENTRY REQUIREMENTS

To study with Oxbridge Academy, you need to meet the following minimum entry requirements:

• You need to be at least 16 years old.
• You need to be able to read and write in English (as all the course material is in English).
• You need to be willing to study independently from home (with assistance from a tutor via email).

There are many courses that you can study even if you haven’t completed Matric. For some courses, though, additional entry requirements apply. Please have a look at the course information pages in this brochure to see the full entry requirements for each course.
If you already have a relevant diploma, degree, or occupational qualification, and you want to study further to become a qualified assessor or moderator, these courses are for you.

The courses listed in this brochure are credit-bearing courses that are registered on the NQF, and these courses can articulate to full national qualifications.

Courses are available in these categories:

- ETDP SETA certified and verified courses
The ETDP SETA is the Education, Training and Development Practices Sector Education and Training Authority. The ETDP SETA is mandated to promote and facilitate the delivery of education, training and development in order to enhance the skills profile of the Education, Training and Development (ETD) sector and to contribute to the creation of employment opportunities, especially for those previously disadvantaged.

These courses are offered and assessed by Oxbridge Academy, and verified and certified by the ETDP SETA. These courses are credit-bearing, registered on the NQF, and can articulate to full national qualifications. Oxbridge Academy has learning programme approval from the ETDP SETA to offer the following courses:

- Conduct Assessments of Outcomes-Based Assessment (Assessor course)
- Conduct Moderation of Outcomes-Based Assessment (Moderator course)

Click here to view details of our ETDP SETA learning programme approval.
CONDUCT OUTCOMES-BASED ASSESSMENT (ASSESSOR)

This credit-bearing course will equip you with the skills you need to prepare for and conduct outcomes-based assessments.

COURSE CODE
EDU501

DURATION
3 months

REQUIREMENTS
Diploma, degree, or relevant occupational qualification

COURSE MODULES
L5 (15 credits)

STATUS
Credit-bearing course verified and certified by the ETDP SETA. This course is registered on the NQF and can count towards a full national qualification. (SAQA ID: 115759)

ASSESSMENT AND AWARD
- Students will be required to submit a Portfolio of Evidence (PoE).

Upon completion of this course, students will be awarded a unit standard completion certificate from Oxbridge Academy, as well as a statement of results and certificate from the ETDP SETA.

FEES

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<td>Total Price</td>
<td>R7000</td>
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<tr>
<td>Registration Fee*</td>
<td>R1200</td>
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<tr>
<td>Course Price</td>
<td>R5800</td>
</tr>
<tr>
<td>Monthly Instalments</td>
<td>R1300 x 4.5 months</td>
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*Please note that the registration fee shown applies to South African students only. Foreign students are required to pay a non-refundable R2400 deposit instead of a registration fee.
CONDUCT MODERATION OF OUTCOMES-BASED ASSESSMENT (MODERATOR)

This credit-bearing course will equip you with the skills you need to perform quality assurance in relation to the conducting of outcomes-based assessments.

**COURSE CODE**
EDU601

**DURATION**
3 months

**REQUIREMENTS**
Diploma, degree, or relevant occupational qualification AND have completed the Assessor Course (EDU501)

**COURSE MODULES**
L6 (10 credits)

**STATUS**
Credit-bearing course verified and certified by the ETDP SETA. This course is registered on the NQF and can count towards a full national qualification. (SAQA ID: 115759)

**ASSESSMENT AND AWARD**
- Students will be required to submit a Portfolio of Evidence (PoE).

Upon completion of this course, students will be awarded a **unit standard completion certificate** from Oxbridge Academy, as well as a **statement of results and certificate** from the **ETDP SETA**.

**FEES**

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*Please note that the registration fee shown applies to South African students only. Foreign students are required to pay a non-refundable R2400 deposit instead of a registration fee.
WHAT ARE ASSESSOR AND MODERATOR COURSES?

These are the courses that prepare you to work as an assessor or moderator in South Africa. Assessors and moderators are hired by skills development providers to assess unit standards and qualifications that are registered on the NQF. Skills development providers can include organisations that provide training to their employees in the workplace.

Assessors and moderators can either work as employees of skills development providers, or they can work as independent contractors.

If you already have a relevant diploma, degree, or occupational qualification, and you want to study further to become a qualified assessor or moderator, these courses are for you. The courses listed in this document are credit-bearing courses that are registered on the NQF, and these courses can articulate to full national qualifications.
WHAT DOES AN ASSESSOR DO?

In the context of education, an assessor determines whether a learner is competent in relation to the criteria or outcomes for a particular unit standard or qualification on the National Qualifications Framework (NQF). **An assessor is responsible for:**

- Explaining the assessment process, as well as the required outcomes, to the learner.
- Assessing the learner’s competence.
- Giving constructive feedback on the assessment to the learner.
- Recording the outcomes of the assessment.

An assessor needs to be a subject matter expert in relation to the contents of the unit standards and qualifications being assessed.
WHAT DOES A MODERATOR DO?

A moderator is responsible for quality assurance in relation to the assessment process. This means that a moderator will:

• Make sure that learners are assessed in a consistent and well-designed manner.
• Make sure that assessments are carried out fairly.
• Handle appeals by dissatisfied learners.
• Evaluate the performance of assessors.

A moderator will also provide assistance to assessors.

MORE INFORMATION ABOUT EDUCATION COURSES AND CAREERS IN SOUTH AFRICA

Career information for assessors and moderators

Assessors and moderators are hired by skills development providers to assess unit standards and qualifications that are registered on the NQF. Skills development providers can include organisations that provide training to their employees in the workplace. Assessors and moderators can either work as employees of skills development providers, or they can work as independent contractors.

Note: In addition to being suitably qualified, assessors and moderators must be registered with the relevant Sector Education and Training Authorities (SETAs) before they will be allowed to assess or moderate unit standards and/or qualifications on the NQF.
“Studying after 30 years was a battle but after understanding the course I found it very challenging I am sure I will take, whatever I studied to the next level. To Oxbridge Academy my compliments go out to you guys and thank you for allowing me to study with you, hoping to meet you next year as I will be doing the moderators course.”

- Victor Govender
**WHAT IS THE REGISTRATION FEE?**

The registration fee represents an initial deposit, and contributes towards the activation of your course. Payment of the registration fee secures your Welcome Pack, which includes:

- Your personalised student card
- Your registration letter and information pack
- An outline of your payment plan
- A study programme
- Distance Learning Survival Guide

**Note:**

*Your registration will only be complete once you have paid the registration fee and have undertaken to pay the balance of the course fees in monthly instalments. (You also have the option to pay your course fees in full up front.)*

**HOW DO YOU REGISTER FOR A COURSE?**

Choose one of the options below:

- **Download** and complete the registration form, and send us your registration form and proof of payment via post or email:

- **Post:** PO Box 12723, Die Boord, 7613

- **Email:** registrar@oxbridgeacademy.edu.za

  OR

- **Call** our Student Advisors on 021 1100 200 to register via telephone

  OR

[CLICK HERE TO REGISTER ONLINE]
WHAT MAKES US DIFFERENT?

• We are committed to ‘effortless excellence in education.’
• We provide you with a free ‘Distance Learning Survival Guide’ when you register for your course.
• Our courses are constantly updated, and are designed to equip you with workplace-relevant skills.
• Our study material is specifically designed to meet your needs as a distance learning student.
• Our study material is provided in a user-friendly format, is designed to meet international standards, and is included in the course fees.
• Our industry-expert tutors are highly qualified, and are available to provide you with academic support via email.
• Our fees are affordable, and can be paid in interest-free monthly instalments.

OUR VISION

To be recognised as a leader in the field of distance education and supported learning by clients, regulatory bodies and employees.
STUDY FIELDS AT OXBRIDGE ACADEMY

ADVERTISING & MARKETING MANAGEMENT
ASSESSOR & MODERATOR
BEAUTY THERAPY
BOOKKEEPING & ACCOUNTING
BUSINESS MANAGEMENT
CHILDHOOD DEVELOPMENT
COMPUTER STUDIES
CONTACT CENTRE OPERATIONS
ENGINEERING STUDIES
EVENTS MANAGEMENT

HUMAN RESOURCE MANAGEMENT
OCCUPATIONAL HEALTH & SAFETY (OHS)
PROJECT MANAGEMENT
PUBLIC RELATIONS
PUBLIC SECTOR MANAGEMENT
SECRETARIAL STUDIES
SUPPLY CHAIN & LOGISTICS
TECHNICAL MATRIC & BRIDGING
TOURISM & HOSPITALITY
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