

Oxbridge Academy



Become part of a dream team at a successful distance learning college.

Are you a skilled and experienced Student Advisor who is passionate and enthusiastic about the education industry? Oxbridge Academy, a leading distance learning college based in Stellenbosch, is looking for Student Advisors to maintain their sales department.

Student Advisor (Call Centre)

Purpose of the role:

- To advise prospective students on our educational packages.
- Enrolling students from leads provided. (No cold calling).
- Working towards monthly targets.
- Professional and timely correspondence with students via all communication platforms.

Minimum Qualification:

- Required: National Senior Certificate (Grade 12) or National Certificate (Vocational).

Experience

- 2-3 years' experience in a sales call center (Advantageous)

Skills:

- Professional demeanor
- Communication skills (verbal & written) in English and Afrikaans
- Excellent verbal and written communication skills
- Computer Literacy (MS Word, MS Excel, MS Outlook, Adobe) at an intermediate level
- Working in a target driven environment.
- Good problem-solving techniques & negotiation skills

Requirement:

- Clear criminal record

Please send your CV to oxba_hr@oxbridgeacademy.edu.za for consideration.

Should you not hear from us within 5 days, please consider your application unsuccessful.